## HIGHWAYS INFRASTRUCTURE TRUST



Date: April 19, 2024

#### To

	Security Code - 974227, 974228, 975333 & 725795
Symbol- HIGHWAYS	Dalal Street, Fort, Mumbai-400001.
Complex, Bandra (E), Mumbai-400051.	Phiroze Jeejeebhoy Towers
Exchange Plaza, C-1, Block-G Bandra Kurla	Corporate Relationship Department
National Stock Exchange of India Limited	BSE Limited

Sub: Submission of Compliance Report on Corporate Governance for quarter ended on March 31, 2024.

Dear Sir/ Madam,

Pursuant to Regulation 26K of the SEBI (Infrastructure Investment Trusts) Regulations, 2014 read with SEBI Master Circular no. SEBI/HO/DDHS-PoD-2/P/CIR/2023/115 dated July 06, 2023, we hereby submit the Compliance Report on Corporate Governance of Highways Infrastructure Trust for the quarter ended on March 31, 2024.

You are requested to take the same on record.

Thanking you,

#### For Highway Concessions One Private Limited

(acting as an Investment Manager of Highways Infrastructure Trust)

# Kunjal Shah Company Secretary & Compliance Officer

Place: Mumbai

#### CC:

Axis Trustee Services Limited	Catalyst Trusteeship Limited
("Trustee of the HIT")	("Debenture Trustee")
Axis House, Bombay Dyeing Mills Compound,	901, 9th Floor, Tower B, Peninsula Business
Pandurang Budhkar Marg, Worli, Mumbai-400025.	Park, Senapati Bapat Marg, Lower Parel,
	Mumbai-00013.
ICICI Bank Ltd.	
("Issuing & Paying Agent")	
ICICI Bank Towers, Bandra Kurla Complex,	
Bandra, (East), Mumbai - 400051.	

# **Quarterly Compliance Report on Corporate Governance**

## **ANNEXURE A**

- 1. Name of InvIT Highways Infrastructure Trust
- 2. Name of the Investment Manager Highway Concessions One Private Limited
- 3. Quarter ending March 31, 2024

## **PART-A**

I. Com	position of Boar	d of Director	rs of the Investment M	anager							
Title (Mr. / Ms.)	Name of the Direc- tor	DIN	Category (Chair- person / Non-Independ- ent / Independent / Nominee)	Initial Date of Appointment	Date of Re-appoint- ment	Date of Cessa- tion	Tenure*	all Managers / Investment Managers of REIT / InvIT and listed entities, in-	pendent directorships in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Investment Man-	in Audit / Stakeholder Committee(s) in all Manag- ers / Invest- ment Manag- ers of REIT /	person in Audit / Stakeholder Committee(s) in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Investment Manager (Refer Regulation 26G of
Mr.	Neeraj Sanghi <sup>Note 1</sup>	05110400	CEO cum Whole-Time Director	17-12-2021	-	31-03- 2024	-	1	0	1	0
Mr.	Hardik Bha- drik Shah	06648474	Non-Executive Non-Independent Director	17-12-2021	-	-	-	2	0	1	0

Ms.	Ami Momaya	06836758	Non-Executive Non-Independent Director	24-01-2022	-	-	-	2	0	3	0
Mr.	Janakiraman Subramanian	05299205	Non-Executive Independent Director	04-03-2022	-	-	24.27 Months, i.e. 24 months and 27 days	1	1	2	2
Mr.	Manish Agarwal	09730028	Non-Executive Independent Director	14-09-2022	-	-	18.17 Months, i.e. 18 months and 17 days	1	1	0	0
Ms.	Sudha Krishnan	02885630	Non-Executive Independent Director	14-09-2022	-	-	18.17 Months, i.e. 18 months and 17 days	1	1	1	0
Mr.	Gaurav Chandna <sup>Note 1</sup>	10312924	Joint CEO cum Additional Non- Independent Executive Director	01-04-2024	-	-	-	1	0	1	0

Whether Regular chairperson appointed – **No** 

Whether Chairperson is related to managing director or CEO - **No** 

# **II. Composition of Committees**

Name of Committee	Whether Regular chairperson appointed	Name of Committee Members	Category (Chairperson / Non-Independent / Independent / Nominee)	Date of Appointment	Date of Cessation
1. Audit Committee	YES	Mr. Janakiraman Subramanian	(Chairperson) Non-Executive - Independent Di-	15-11-2022	-
			rector		

<sup>\*</sup> Tenure would mean total period from which Independent Director is serving on Board of directors of the investment manager in continuity without any cooling off period.

Note 1:- Mr. Neeraj Sanghi retired from the position of Chief Executive Officer and Wholetime Director of the Investment Manager with effect from March 31, 2024 (end of business hours) and on March 22, 2024, Mr. Gaurav Chandna was appointed by the Investment Manager as an Additional Non-Independent Executive Director with effect from April 1, 2024.

1	1				
		Ms. Sudha Krishnan	(Member) Non-Executive - Independent Director	15-11-2022	-
		Mr. Hardik Bhadrik Shah	(Member) Non-Executive- Non-Independent Director	15-11-2022	-
2. Nomination and Remuneration	YES	Ms. Sudha Krishnan	(Member) Non-Executive Independent Director	15-11-2022	-
Committee		Mr. Manish Agarwal	(Chairperson) Non-Executive Independent Director	15-11-2022	-
		Mr. Janakiraman Subramanian	(Member) Non-Executive Independent Director	31-03-2023	-
3. Risk Management Committee	YES	Mr. Manish Agarwal Note2	(Chairperson) Non-Executive Independent Director	15-11-2022	-
		Mr. Neeraj Sanghi <sup>Note1</sup>	(Member) CEO cum Whole-Time Director	15-11-2022	31-03-2024
		Mr. Abhishek Chhajer	(Member) Chief Financial Officer	09-11-2023	
		Mr. Gaurav Chandna <sup>Note1</sup>	(Member) Joint CEO cum Additional Non-Independent Executive Director	01-04-2024	
4. Stakeholders Relationship Committee	YES	Mr. Janakiraman Subramanian	(Chairperson) Non-Executive Independent Director	15-11-2022	-
		Mr. Neeraj Sanghi <sup>Note1</sup>	(Member) CEO cum Whole-Time Director	15-11-2022	31-03-2024
		Ms. Ami Vinoo Momaya	(Member) Non-Executive Non-Independent Director	15-11-2022	-
		Mr. Gaurav Chandna <sup>Note1</sup>	(Member) Joint CEO cum Additional Non-Independent Executive Director	01-04-2024	
5. InvIT Committee	NO;	Mr. Neeraj Sanghi <sup>Note1</sup>	(Member) CEO cum Whole-Time Director	15-11-2022	31-03-2024
	Chairperson for the committee is	Mr. Gaurav Chandna <sup>Note1</sup>	(Member) Joint CEO cum Additional Non-Independent Executive Director	01-04-2024	
	elected at the committee meet- ing	Ms. Ami Vinoo Momaya	(Member) Non-Executive Non-Independent Di- rector	15-11-2022	-
6. Investment Committee	NO;	Mr. Neeraj Sanghi <sup>Note1</sup>	(Member) CEO cum Whole-Time Director	15-11-2022	31-03-2024
	Chairperson for the committee is	Mr. Gaurav Chandna <sup>Note1</sup>	(Member) Joint CEO cum Additional Non-Independent Executive Director	01-04-2024	
	elected at the committee meet-	Mr. Hardik Bhadrik Shah	(Member) Non-Executive – Non-Independent Director	15-11-2022	-
	ing	Mr. Sudha Krishnan	(Member) Non-Executive Independent Director	15-11-2022	-
		Mr. Manish Agarwal	(Member) Non-Executive Independent Director	15-11-2022	-
7. ESG Committee	NO;	Mr. Manish Agrawal	(Member) Non-Executive Independent Director	19-05-2023	-
	Chairperson for the committee is	Ms. Ami Vinoo Momaya	(Member) Non-Executive Non-Independent Director	18-08-2022	-
	elected at the	Mr. Neeraj Sanghi <sup>Note1</sup>	(Member) CEO cum Whole-Time Director	18-08-2022	31-03-2024
· ·					

	committee meet-				
	ing	Mr. Gaurav Chandna <sup>Note1</sup>	(Member) Joint CEO cum Additional Non-Independent Executive Director	01-04-2024	
8. Ethics Committee	NO;	Ms. Meghana Singh	(Member) General Counsel	19-05-2023	-
	Chairperson for	Mr. Abhishek Chhajer	(Member) Chief Financial Officer	09-11-2023	-
	the committee is elected at the committee meet- ing	Mr. Vidyadhar Dabholkar	(Member) Head of Human Resources	19-05-2023	-

**Note 1:** Mr. Neeraj Sanghi retired from the position of Chief Executive Office and Wholetime Director of the Investment Manager with effect from March 31, 2024 (end of business hours) and accordingly, stepped down from all committee. In place of Mr. Sanghi, on March 22, 2024 Mr. Gaurav Chandna was inducted in the following committee (i) Risk (ii) Stakeholders (iii) InvIT (iv) Investment (v) ESG which with effect from April 1, 2024.

**Note 2**: Manish Agarwal was appointed as the Chairperson of Risk Management Committee, with effect from April 1, 2024.

#### **III. Meetings of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meet- ing (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present	Maximum gap between any two consecutive meetings (in number of days)*
20-10-2023	-	-	-	-	-
09-11-2023	-	-	-	-	-
30-11-2023	-	-	-	-	-
18-12-2023	-	-	-	-	-
-	05-01-2024	YES	6	3	17
-	06-02-2024	YES	5	3	31
-	22-03-2024	YES	5	3	44
-					

<sup>\*</sup> Excluding the date of meetings held in previous quarter

## **IV. Meetings of Committees**

Date(s) of meeting of the commit- tee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors pre- sent*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days) **
Audit Committee					
-	-	-	-	20-10-2023	-
-	-	-	-	09-11-2023	-
-	-	-	-	18-12-2023	-
05-01-2024	Yes	3	2	-	17
06-02-2024	Yes	2	2	-	31
22-03-2024	Yes	2	2	-	44
Nomination and Remuneration Con	nmittee				
06-02-2024	Yes	3	3	-	-
22-03-2024	Yes	3	3	-	44
	No meet	ings were held in the previous o	quarter ended December 31, 2023		
Risk Management Committee					
05-01-2024	Yes	3	1	-	-
06-02-2024	Yes	3	1	-	31
	No meet	ings were held in the previous o	quarter ended December 31, 2023		
Stakeholder Relationship Committe	е				
	No me	eetings were held in the current	quarter ended March 31, 2024		
Investment Committee					
-	-	-	-	25-10-2023	-
-	-	-	-	28-11-2023	-
12-01-2024	Yes	3	1	-	44
ESG Committee					
05-01-2024	Yes	3	1	-	-
		eeting held in the previous qua		<u> </u>	1
Ethics Committee					
-	-	-	-	13-10-2023	-
24-01-2024	Yes	NA	NA	-	102
23-03-2024	Yes	NA	NA		58
Ethics Committee is an executive cor	mmittee with no boa	d members. However, chairma	n of the Audit Committee is invited as a spec	cial invitee on needs bas	is.

- \* Representing for the current quarter meetings.
- \*\* Excluding the date of meetings held in previous quarter.

#### **V.** Affirmations

- 1. The composition of Board of Directors is in terms of the SEBI (Infrastructure Investment Trusts) Regulations, 2014. Yes
- 2. The composition of the following Committees is in terms of the SEBI (Infrastructure Investment Trusts) Regulations, 2014; Yes
  - a. Audit Committee;
  - b. Nomination and Remuneration Committee;
  - c. Stakeholders Relationship Committee;
  - d. Risk management Committee.
- 3. The Committee members have been made aware of their powers, role and responsibilities as specified in the SEBI (Infrastructure Investment Trusts) Regulations, 2014. Yes
- 4. The meetings of the Board of Directors and the above Committees have been conducted in the manner as specified in the SEBI (Infrastructure Investment Trusts) Regulations, 2014. Yes
- 5. This report and/or the report submitted in the previous quarter has been placed before of the Board of Directors of the Investment Manager i.e. Highway Concessions One Private Limited. Any comments/observations/advice of Board of Directors may be mentioned here: NIL.

# PART-B

Item	Compliance status	If Yes provide link to website. If No /
	(Yes/No/NA) <sup>refer</sup>	NA provide reasons
a) Details of business	Yes	https://highwaystrust.com/about-hit/
<ul> <li>b) Financial information including complete copy of the Annual Report including Balance Sheet,</li> <li>Profit and Loss Account, etc.</li> </ul>	Yes	https://highwaystrust.com/financial-results/
c) Contact information of the designated officials of the companywho are responsible for assisting and handling investor grievances	Yes	Web portal- https://highwaystrust.com/investors-relations-contacts/
d) Email ID for grievance redressal and other relevant details	Yes	Email- kunjal.shah@highwayconcessions.com
e) Information, report, notices, call letters, circulars, proceedings, etc. concerning units	Yes	https://highwaystrust.com/outcome-of-board-meeting/ https://highwaystrust.com/m-a-updates/ https://highwaystrust.com/other-announce-ments/ https://highwaystrust.com/units-issue-2/
f) All information and reports including compliance reports filed by InvIT with respect to units	Yes	https://highwaystrust.com/other-announce- ments/
g) All intimations and announcements made by InvIT to the stock exchanges	Yes	https://highwaystrust.com/Investors/
h) All complaints including SCORES complaints received by the InvIT	Yes Note3	https://highwaystrust.com/wp-content/up-loads/2024/04/HITInvestorGriev-ance31032024signed.pdf
i) Any other information which may be relevant for the investors	Yes	https://highwaystrust.com/Investors/
Note 3: No complaints were received by the InvIT and the status of SCORES complaint is disclosed on the w	vehsite.	

II Annual Affirmations		
Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence' and / or 'eligibility'	2(1)(saa)	Yes
Board composition	4(2)(e)(v), 26G, 26H(1)	Yes
Meeting of board of directors	26G	Yes
Quorum of board meeting	26H(2)	Yes
Review of Compliance Reports	26H(3)	Yes
Plans for orderly succession for Appointments	26G	Yes
Code of Conduct	26G	Yes
Minimum Information	26H(4)	Yes
Compliance Certificate	26H(5)	Yes
Risk Assessment & Management	26G	Yes
Performance Evaluation of Independent Directors	26G	Yes
Recommendation of Board	26H(6)	Yes
Composition of Audit Committee	26G	Yes
Meeting of Audit Committee	26G	Yes
Composition of Nomination & Remuneration Committee	26G	Yes
Quorum of Nomination and Remuneration Committee meeting	26G	Yes
Meeting of Nomination & Remuneration Committee	26G	Yes
Composition of Stakeholder Relationship Committee	26G	Yes
Meeting of Stakeholder Relationship Committee	26G	Yes
Composition and role of Risk Management Committee	26G	Yes
Meeting of Risk Management Committee	26G	Yes
Vigil Mechanism	261	Yes
Approval for related party Transactions	19(3), 22(4)(a)	Yes

Disclosure of related party transactions	19(2)	Yes
Annual Secretarial Compliance Report	26J	Yes
Alternate Director to Independent Director	26G	NA
Maximum Tenure of Independent Director	26G	Yes
Meeting of independent directors	26G	Yes
Familiarization of independent directors	26G	Yes
Declaration from Independent Director	26G	Yes
Directors and Officers insurance	26G	Yes
Memberships in Committees	26G	Yes
Affirmation with compliance to code of conduct from members of Board of Directors	26G	Yes
and Senior managementPersonnel		
Policy with respect to Obligations of directors and senior management	26G	Yes

#### Note

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of InvIT Regulations, "Yes" maybe indicated. Similarly, in case the InvIT has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.
- 3 If the investment manager would like to provide any other information the same may be indicated here.

For Highway Concessions One Private Limited (acting as an Investment Manager of Highways Infrastructure Trust)

Kunjal Shah Company Secretary & Compliance Officer ACS No. A27382

Place: Mumbai